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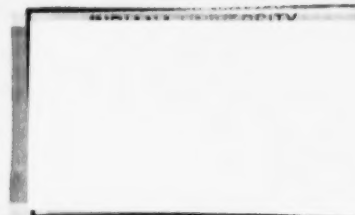
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United Nations Industrial Development Organization

ORIGINAL: ENGLISH

Industrial Development Board

Thirteenth session
Vienna, 7-11 November 1994
Item 2 of the provisional agenda



ANNOTATED PROVISIONAL AGENDA

Item 1. Opening of the thirteenth session

The thirteenth session of the Board will be opened by the President.

Item 2. Adoption of the agenda for the thirteenth session

A provisional agenda for the thirteenth session, adopted by the Board at its twelfth session (IDB.12/Dec.13), has been subsequently revised to include an item proposed by one Member State (item 13) and is submitted to the Board for adoption in document IDB.13/1/Rev.1.

Item 3. UNIDO policy framework - organizational and staff structure

At its fifth session in resolution GC.5/Res.18 the General Conference, recalling Board decision IDB.11/Dec.40 and reaffirming the need to revitalize the Organization for the effective achievement of its constitutional mandates, approved the proposals of the Director-General on the future policy framework of UNIDO and its organizational and staff structure outlined in document GC.5/23. In its resolution GC.5/Res.20, the Conference also adopted the Yaoundé Declaration in which the priorities of the reformed UNIDO were emphasized. Subsequently, a progress report on action taken as a follow-up to these two resolutions was submitted by the Director-General to the Board at its twelfth session (IDB.12/5). On that occasion, the Board in its decision IDB.12/Dec.9, paragraph (g), requested the Director-General to continue to disseminate on a regular and timely basis information pertaining to the progress of the restructuring of the Organization, as well as regular notices on impending vacancies in the senior management and supervisory staff levels of the Secretariat as well as periodical information on the composition of the staff structure and the geographical distribution in the Secretariat. It also requested the Director-General to inform the Board at its thirteenth session of the further progress made on the implementation of General Conference resolutions GC.5/Res.18 and GC.5/Res.20 as well as on progress made concerning paragraph (g) of decision IDB.12/Dec.9.

The Board will have before it:

- UNIDO policy framework - Organizational and staff structure. Progress report by the Director-General (IDB.13/27)

Item 4. Progress report for 1994 on specific UNIDO activities

The Annual Report of UNIDO, 1993, was submitted to the Board at its twelfth session (IDB.12/2). The Director-General will submit progress reports on programmes and activities for 1994 that are the subject of sub-items 4 (a) to (g) under the present provisional agenda. For that purpose, the information provided in the Annual Report 1993 will be updated as of 31 August 1994 and combined in one single document. In compliance with Board decision IDB.12/Dec.6, paragraph (f), the document will also contain a progress report on the implementation of that decision concerning the industrialization of the least developed countries in the 1990s.

For the sub-items listed below the Board will have before it:

- Progress report for 1994 on specific UNIDO activities. Submitted by the Director-General (GC.6/5-IDB.13/12)

(a) Human resource development

In its decision IDB.11/Dec.3, the Board urged the Director-General to coordinate the various human resource development-related activities and programmes in industrial development sectors on the basis of an integrated thematic approach, to be based on the three main themes suggested by the in-depth evaluation on the subject, namely: employment and manpower development, science and technology and social issues. It also requested the Director-General to continue to improve the programme in coordination and close cooperation with other United Nations organs and to give human resource development activities further consideration in his review of the programmes and structure of UNIDO, taking full account of the recommendations of the in-depth evaluation.

At its fifth session, in resolution GC.5/Res.2, the General Conference, while endorsing the Board decision, also requested the Director-General: to address in particular the needs of managerial training and human resource development in the areas of technology and management, quality control and productive techniques; to strengthen institutions in developing countries to enhance their capacity for national execution of development cooperation projects; to assist in the assessment of changing skill requirements and in strengthening the capacities of industry, especially industrial associations for human resource development; and to report on the implementation of the resolution through the Board to the Conference at its sixth session.

(b) Development and transfer of technology

The Board in its decision IDB.11/Dec.20 and the General Conference in its resolution GC.5/Res.3 requested the Director-General to promote certain options in the implementation of UNIDO activities on development and transfer of technology, to continue his efforts to monitor and evaluate new and emerging technologies that might be beneficial to the developing countries, and to examine constraints in the access to and transfer of technology to developing countries, with a view to identifying remedies for them through cooperation with other relevant organizations.

The General Conference also requested the Director-General to provide information services to industry to facilitate the widest possible access of developing countries to technological information on industrial subsectors and strengthen the functions of the Industrial and Technological Information Bank accordingly; and to report on the implementation of resolution GC.5/Res.3 through the Board to the Conference at its sixth session.

(c) Industrial rehabilitation and modernization

Recalling Board decisions IDB.9/Dec.2 and IDB.11/Dec.2, the General Conference in its resolution GC.5/Res.4 approved the UNIDO programme for industrial rehabilitation and modernization contained in document GC.5/12/Rev.1, paragraphs 23 to 26, including the subprogramme on advisory services and assistance for privatization, and requested the Director-General, in the implementation of the programme, to cooperate with regional organizations in assisting developing countries in industrial rehabilitation and modernization and to take into consideration the activities of, and cooperate with, relevant organizations in the field of privatization.

The Director-General was also requested to present through the Board to the Conference at its sixth session a report on the implementation of the resolution.

(d) Small- and medium-scale industries

Pursuant to Board decision IDB.11/Dec.2 the General Conference in its resolution GC.5/Res.5 approved the UNIDO programme for small- and medium-scale industries contained in document GC.5/11 and requested the Director-General to present through the Board to the Conference at its sixth session a report on the implementation of that programme.

(e) Environment, energy and sustainable industrial development

Recalling, *inter alia*, Board decisions IDB.11/Dec.6 and IDB.11/Dec.18, the General Conference in its resolution GC.5/Res.6 requested the Director-General to take into consideration in implementing the UNIDO environment programme the need: to enhance the transfer of cleaner production technologies and techniques to developing countries under most favoured nations arrangements; to promote the capacity of developing countries to develop and produce such technologies and techniques; to promote technical cooperation among developing countries in environment-related matters; to further enhance in-house analytical capacity in the field of environment and energy; to disseminate information on environmental risks associated with industrial processes and technology, and measures for protection against such risks; and to take appropriate measures to comply with all relevant recommendations of Agenda 21 and seek a leading role for UNIDO in their implementation. It also requested the Director-General to take into account in implementing UNIDO energy activities the need of developing countries: to utilize better their own energy resources in order to increase their industrial production; to develop their capacity to produce energy-related technologies for industrial development; and to focus on the provision of energy for rural industries. The Director-General was requested to present through the Board to the General Conference at its sixth session a report on the implementation of the resolution.

(f) Industrial investment promotion

Recalling, *inter alia*, Board decision IDB.11/Dec.21, the General Conference in its resolution GC.5/Res.7 requested the Director-General to take a number of actions aimed at furthering the industrial development of developing countries, particularly the least developed, through the expansion and strengthening of relevant industrial investment promotion activities of UNIDO, and to further seek ways of enhancing the efficiency, effectiveness and the impact of the programme, with due regard to the recommendations of the relevant in-depth evaluation and relevant paragraphs of document GC.5/23, in particular paragraphs 46 and 76. The Director-General was also requested to report on the implementation of the resolution through the Board to the Conference at its sixth session.

(g) Integration of women in industrial development

Both the Board in its decision IDB.11/Dec.17 and the General Conference in its resolution GC.5/Res.11 stressed the importance of the consideration of women in the context of UNIDO's response to sustainable development, including poverty alleviation, as called for in Agenda 21 and requested the Director-General to continue implementing the programme, in particular to intensify UNIDO's efforts to consider gender issues as a cross-sectoral substantive theme in its operational and research activities, and to contribute to the preparations for the Fourth World Conference on Women: Action for Equality, Development and Peace, to be held at Beijing, China, in 1995, by highlighting issues relating to women in industrial development.

The Conference also requested the Director-General to secure, within existing resources from the regular budget as well as from extrabudgetary resources, the necessary funds for the implementation of the programmes and plan of action for the integration of women in industrial development.

The Director-General was requested to report on the implementation of resolution GC.5/Res.11 through the Board to the General Conference at its sixth session.

Item 5. Report of the Programme and Budget Committee

Article 10.4 (d) of the Constitution requires that the Programme and Budget Committee "report to the Board at each regular session on all activities of the Committee and submit advice or proposals on financial matters to the Board on its own initiative."

The report of the Programme and Budget Committee (PBC) on the work of its tenth session is submitted to the Board in document IDB.13/11. The following subjects, dealt with by the PBC at that session (listed from (a) to (g) below), are of relevance to the work of the Board at its current session.

(a) Report of the External Auditor, financial performance report and programme performance report for the biennium 1992-1993

In its conclusion 1987/19, the Committee requested the Director-General to submit each year to the Board through the PBC a clear and detailed financial performance report itemizing the utilization of financial resources, as well as a programme performance report describing the level of programme implementation. Subsequently, the Board at its seventh session (decision IDB.7/Dec.11) approved the incorporation of the programme performance report in the annual report, as proposed by the Director-General in document IDB.7/3/Add.1. Likewise, the General Conference in its resolution GC.4/Res.2 requested the Director-General to incorporate fully in future annual reports the programme performance report according to Board decision IDB.7/Dec.11, and to continue including therein the tabular presentation of significant performance indicators and the comparison of outputs implemented against outputs planned for the period covered by the annual report, as shown in document GC.4/35. Thus, the Annual Report of UNIDO, 1993, provides, parallel to the description of the activities carried out in 1993, the significant performance indicators and the comparison of outputs implemented against outputs planned for the biennium 1992-1993. In that respect, cross-references are made to the subprogrammes, programme elements and outputs described in the programme and budgets, 1992-1993, as adopted by the General Conference at its fourth session (GC.4/42).

In accordance with financial regulation 11.10, the External Auditor's reports, together with the audited financial statements, shall be completed not later than 1 June following the fiscal period to which they relate and shall be transmitted through the PBC to the Board in accordance with directions given by the Conference. The PBC is expected to submit its recommendations to the Board which shall forward them to the Conference with such comments as it deems appropriate.

The above-mentioned reports for the financial period 1992-1993 were submitted to the PBC at its tenth session. The recommendations of the PBC in that respect are included in its conclusions 94/8 and 94/9. The PBC requested the Director-General to report to the Board at its thirteenth session on actions taken in the light of the report of the External Auditor.

The Board will have before it:

- Financial performance report for the biennium 1992-1993. Submitted by the Director-General (IDB.13/6)
- Report of the External Auditor on the accounts of UNIDO and of the Industrial Development Fund for the financial period 1992-1993 ended 31 December 1993 (IDB.13/7)
- Comments of the Director-General on the report of the External Auditor (IDB.13/8)
- Implementation of the recommendations of the External Auditor for the financial period 1992-1993. Report by the Director-General (IDB.13/21)
- Annual Report of UNIDO, 1993 (IDB.12/2) (reflecting the programme performance report for the biennium 1992-1993)
- PBC conclusion 94/8 on the report of the External Auditor, financial performance report and programme performance report for the biennium 1992-1993
- PBC conclusion 94/9 on the operational budget (see also sub-item (b) below)

(b) Financial situation of UNIDO

In its conclusions 94/2 and 94/4, the PBC recommended to the Board the adoption of two draft decisions concerning the overall financial situation of UNIDO and the write-off of losses related to small catering items. In conclusion 94/2 the PBC requested the Director-General (a) to review the required scope and content of the operational budget and of its relationship to the regular budget, taking into account the approved structural reform of UNIDO and the reduction of estimated income in the operational budget, and to report on his findings and recommendations to the Board at its thirteenth session; and (b) to also present to the Board at that session a report on actual and expected savings within the regular budget and proposals on specific measures for the effective and full utilization of budgetary resources within the 1994-1995 biennium. Furthermore, having considered a report on revised appropriations for the biennium 1994-1995 (PBC.10/10/Add.1), the PBC, in its conclusion 94/5, also requested the Director-General to present a revised proposal on this subject to the Board at its current session.

The Board will have before it:

- Financial situation of UNIDO. Report by the Director-General (IDB.13/22)
- Scope and content of the operational budget and its relationship to the regular budget. Report by the Director-General (IDB.13/28)
- Losses related to small catering items. Note by the Secretariat (IDB.13/2)

- PBC conclusion 94/2 on the financial situation of UNIDO
 - PBC conclusion 94/9 on the operational budget
 - PBC conclusion 94/5 on revised appropriations for the biennium 1994-1995
 - PBC conclusion 94/4 on losses related to small catering items
- (c) Medium-term plan, 1996-2001 (including general ceiling for the biennium 1996-1997)

In accordance with General Conference decision GC.2/Dec.23, the Director-General is requested to submit to the Board in the first year of each fiscal period, through the Committee, a draft medium-term plan for the six years that follow the current fiscal period. The draft medium-term plan should be prepared in accordance with the principles mentioned in that decision. Furthermore, in compliance with paragraph (b)(v) d of the same decision, the Director-General should also submit a preview of the biennium 1996-1997 indicating a general ceiling for that biennium.

The Conference, in its resolution GC.5/Res.1, while taking note of the proposed medium-term plan, 1994-1999 (IDB.10/5), requested the Director-General to ensure the compatibility of activities within the medium-term plan with the policy framework of UNIDO outlined in document GC.5/23 and endorsed by the General Conference in resolution GC.5/Res.18.

The PBC, in its conclusion 94/6, took note of the draft medium-term plan, 1996-2001 (including a general ceiling for the biennium 1996-1997) submitted by the Director-General in documents IDB.13/10 and Add.1 and requested the Director-General to update the draft medium-term plan, 1996-2001, to make it more concise, focused and action oriented and submit it to the Board at its thirteenth session for its consideration.

The PBC also recommended to the Board the renaming of medium-term plan the "medium-term programme framework" and the approval of a ceiling for the regular budget for the biennium 1996-1997 representing zero real growth as compared with the biennium 1994-1995, without prejudice to appropriations to be adjusted according to financial regulation 5.2.

The Board will have before it:

- Draft medium-term plan, 1996-2001; Preview of the first biennium 1996-1997 and preliminary indicative general ceiling. Proposals of the Director-General (IDB.13/10 and Add.1)
- Revised draft medium-term plan, 1996-2001. Proposals of the Director-General (IDB.13/19)
- PBC conclusion 94/6 on the medium-term plan, 1996-2001 (including general ceiling for the biennium 1996-1997)

(d) UNIDO-administered funds

(i) Guidelines and procedures governing acceptance and funding

In its resolution GC.4/Res.28, the General Conference at its fourth session, while approving

the guidelines for the development, appraisal, approval, implementation and evaluation of special trust fund projects, contained in document GC.4/36, requested the Director-General to prepare certain additions to those guidelines.

In a note submitted by the Director-General to the Board at its eighth session on the regulatory framework for the implementation of Article 16 of the Constitution (IDB.8/33), it was explained that, with the growth experienced in the special trust fund programme, as well as in the activities funded by the Industrial Development Fund, it had been decided to revise Director-General's Bulletin UNIDO/DG/B.18 containing guidelines on the preparation, processing, monitoring and negotiation of trust fund agreements not funded by the Industrial Development Fund to provide a more detailed set of guidelines and procedures, and to take into account the experience gained by the Secretariat since UNIDO was established as a specialized agency. In addition to special trust funds, the revised bulletin would also cover projects funded by the Industrial Development Fund and the regular budget. While submitting the additions to the guidelines for special trust fund projects as requested by resolution GC.4/Res.28, the Director-General in his report to the General Conference (GC.5/29) explained that the proposals on the future policy framework of UNIDO and its organizational and staff structure contained in document GC.5/23, if approved by the Conference, would necessitate the revision of the internal administrative procedures for the development, appraisal, approval and implementation of all projects financed from UNIDO-administered funds, including special trust funds, with a view to integrating existing procedures in a single process. Since the guidelines for special trust fund projects approved by the Conference in resolution GC.4/Res.28 did not cover all projects financed from UNIDO-administered funds, they were not fully suitable for the restructured UNIDO.

In the light of that information, the Conference, in its resolution GC.5/Res.8, requested the Director-General to prepare comprehensive policy guidelines for all projects funded from funds administered by UNIDO, as stated in document GC.5/29, and to report on the implementation of that resolution to the Conference at its sixth session through the Board.

The PBC considered the report of the Director-General on the subject and recommended to the Board the adoption of the draft decision contained in conclusion 94/12.

The Board will have before it:

- Report on preparation of comprehensive policy guidelines for all projects funded from UNIDO-administered funds. Report by the Director-General (IDB.13/9)
- PBC conclusion 94/12 on guidelines and procedures governing acceptance and funding under special trust funds, Industrial Development Fund and the regular budget

(ii) Industrial Development Fund

In accordance with Article 17 of the Constitution, in order to increase the resources of the Organization and to enhance its ability to meet promptly and flexibly the needs of the developing countries, the Organization shall have an Industrial Development Fund (IDF) which will be

financed through the voluntary contributions to the Organization provided for in Article 16, and other income as may be provided for in the financial regulations of the Organization. The Director-General shall administer IDF in accordance with the general policy guidelines governing the operations of the Fund that are established by the Conference, or by the Board acting on behalf of the Conference, and in accordance with the financial regulations of the Organization. Rules governing the financial management of IDF, prepared in accordance with the financial regulations established by the Conference in its decision GC.2/Dec.25, are contained in the Financial Rules of UNIDO (UNIDO/DG/B.74/Rev.1 and Amend.1). Furthermore, the General Conference in its resolution GC.5/Res.8 requested the Director-General to prepare comprehensive policy guidelines for all projects funded from funds administered by UNIDO (see also sub-item (i) above).

The Board in its decision IDB.11/Dec.25 delegated authority to the Director-General to approve projects for financing under IDF in 1994-1995 in accordance with the priority areas of the medium-term plan. It also underlined the need to take certain measures to strengthen the fund-raising capabilities of UNIDO.

In accordance with Board decision IDB.4/Dec.30, the Director-General is to provide information as to the nature of projects financed from the Fund, indicating therein the projects financed from its general-purpose segment as well as information as to the projects financed from its special-purpose segment. Furthermore, in accordance with General Conference decision GC.3/Dec.25, the Director-General is to submit periodically a detailed report on the matter to the Board in the Annual Report.

The PBC in its conclusion 94/11 recommended to the Board the adoption of a draft decision on IDF.

The Board will have before it:

- Industrial Development Fund. Estimated resource level and programming for 1995 and 1996. Report by the Director-General (IDB.13/4)
- Information on the nature of projects financed from the Industrial Development Fund, contained in the Annual Report of UNIDO, 1993 (IDB.12/2, chap. III, paras. 90-96; appendix G)
- PBC conclusion 94/11 on the Industrial Development Fund

(iii) In-depth evaluation of special trust fund projects

The Board in its decision IDB.5/Dec.12 requested the Director-General to undertake in-depth evaluations of the activities of the Organization in five priority areas, including special trust funds. A status report on the work started for that in-depth evaluation was presented to the General Conference at its fifth session (GC.5/19, para. 5). The Conference, in its resolution GC.5/Res.8, requested the Director-General to report on the results of that evaluation taking into account the new organizational and staff structure of UNIDO set out in document GC.5/23. The report is to be submitted through the Board to the Conference at its sixth session.

The Board will have before it:

- In-depth evaluation of special trust fund projects. Progress report by the Director-General (IDB.13/24)

(e) UNIDO Country Director programme

The financial situation of the UNIDO Country Director (UCD) programme was discussed at the eleventh session of the Board. The Board in its decision IDB.11/Dec.29 endorsed PBC conclusion 93/9 in which it was considered that the achievement of the target of 50 UCD posts or at least maintaining the present number, required, as a matter of urgency, financing from a combination of sources, *inter alia*, from the United Nations Development Programme (UNDP) funds, voluntary contributions and the UNIDO operational budget, and requested the Director-General to continue negotiations with UNDP on the most appropriate financing arrangement, bearing in mind the desire to increase or at least maintain the present number of UCD posts for the fifth programming cycle. That conclusion also requested the Director-General to prepare proposals for a programme framework for field representation as a basis for negotiating extrabudgetary financing, taking into account current discussions in the United Nations General Assembly and including possible redeployment of headquarters staff to the field to maintain the current level of UCDs. Member States were also called upon to provide resources to the field representation programme and in that context detailed information was requested on the UCD model office which has its local costs financed from the indicative planning figure (IPF) of the host country.

The Director-General was requested to report to the Board on the implementation of Board decision IDB.11/Dec.29 and PBC conclusion 93/9.

That report (IDB.13/3 and Add.1) was considered by the PBC which, in its conclusion 94/7, requested the Director-General (a) to prepare an in-depth analysis on the actual and potential impacts of the UCD programme, taking into account, *inter alia*, the system-wide efforts to rationalize United Nations field representation and the functions of the UCD in the context of the reform process of UNIDO for submission together with his revised proposals concerning a framework for field representation to the eleventh session of the Committee; and (b) to submit a progress report on that matter to the Board at its thirteenth session.

The Board will have before it:

- UNIDO Country Director programme. Report by the Director-General (IDB.13/3)
- Programme framework for field representation. Proposals of the Director-General (IDB.13/3/Add.1)
- UNIDO Country Director programme. Progress report by the Director-General on the implementation of PBC conclusion 94/7 (IDB.13/29)
- PBC conclusion 94/7 on the UNIDO Country Director programme

(f) Accounting standards

In its decision 47/449 the General Assembly requested the Secretary-General and the executive heads of the organizations of the United Nations system to complete their efforts to develop common

accounting standards and to take these into account in the preparation of their financial statements for the period ending 31 December 1993. In compliance therewith, a new text of accounting standards for the United Nations system was adopted by the Administrative Committee on Coordination and submitted by the Secretary-General to the General Assembly at its forty-eighth session. In his report to the General Assembly the Secretary-General stated that the standards were also expected to be submitted to the governing bodies of other organizations of the system in accordance with the procedures applying in each case.

In its resolution 48/216, section C, the General Assembly took note of the accounting standards submitted by the Secretary-General and requested the executive heads of the United Nations organizations to take them into account in the preparation of their financial statements for the period ending 31 December 1993.

The PBC, in its conclusion 94/10, took note of the new accounting standards in the United Nations system and their application by UNIDO as reported in document IDB.13/5.

The Board will have before it:

- Accounting standards. Report by the Director-General (IDB.13/5)

(g) Electronic data-processing programme

In its decision GC.4/Dec.18, the General Conference at its fourth session requested the Director-General, with a view to ensuring the transparency of all operations concerning the electronic data-processing (EDP) programme and avoiding a repetition of past difficulties, to report to the subsequent sessions of the policy-making organs on the programme and cost of implementing the consultants' recommendations and the recommendations of the External Auditor, as contained in documents GC.4/CRP.1 and GC.4/50, especially those concerning the disaster recovery plan, the organizational and functional changes and the internal control and evaluation of automation projects. It also requested the Director-General to keep Member States fully apprised of the EDP programme by quarterly briefings and informal notes (GC.4/Dec.18, para. (i)). Such briefings have taken place on a regular basis and progress reports were submitted to the eighth, ninth and tenth sessions of the PBC (PBC.8/15, PBC.8/CRP.2, PBC.9/6 and PBC.10/13), the ninth, tenth, eleventh and twelfth sessions of the Board (IDB.9/12, IDB.10/30, IDB.11/23 and IDB.12/7) and the fifth session of the Conference (GC.5/27).

The Board will have before it:

- Electronic data-processing programme of UNIDO. Report by the Director-General (IDB.13/20)

Item 6. The external debt and industrial development

The General Conference, in its resolution GC.5/Res.9, requested the Director-General: (a) to ensure that in the planning, formulation and implementation of UNIDO activities the debt problems of developing countries be considered in connection with the priorities of developing countries; (b) to improve the present methods of

industrial financing and to apply, within the sphere of competence of UNIDO, innovative approaches and proposals for projects that take into account, *inter alia*, debt servicing burdens that are aimed at attenuating the negative effects of external debt on industrial development; and (c) to promote financial contributions to the Industrial Development Fund to rehabilitate and increase the competitiveness of industry of the highly indebted developing countries. It also requested the Director-General to report on the implementation of the resolution through the Board to the Conference at its sixth session.

The Board will have before it:

- The external debt and industrial development. Progress report by the Director-General (GC.6/6-IDB.13/13)

Item 7. Industrial development cooperation and consultations (including implementation of General Assembly resolution 47/153)

Following its approval of the proposals of the Director-General on the future policy framework of UNIDO (GC.5/23), the General Conference in its decision GC.5/Dec.18 approved the programme and budgets 1994-1995 contained in document G.5/14/Rev.1 and Corr.1. According to that document, the Organization, under programme 840, should plan, prepare and organize consultations and meetings between industry-related institutions and other entities in developed and developing countries. Through such meetings, bilateral twinning arrangements and/or multilateral networks will be established in specific areas for the exchange of information and the transfer of know-how and expertise.

Furthermore, in its decision GC.5/Dec.10 the Conference endorsed Board decisions IDB.9/Dec.9 and IDB.11/Dec.19, and requested the Director-General to further seek ways of enhancing the efficiency, effectiveness and impact of international industrial consultations in the overall process of industrial development and cooperation and, in doing so, to pay continued regard to the recommendations of the relevant in-depth evaluation, in order to ensure that the consultations meet present-day needs of developing countries and that they are cost effective, and to give special attention to the improvement of coordination and interaction with other relevant programmes. In its decision IDB.11/Dec.19 the Board had also requested the Director-General to report to it on the results of those efforts and progress achieved.

In accordance with General Conference resolution GC.3/Res.2, the Director-General will also present to the Board the conclusions and recommendations of the Consultations held in 1993 for examination and approval as well as guidance, as appropriate, on a plan for the technical cooperation follow-up activities carried out by UNIDO.

The General Assembly of the United Nations, at its forty-seventh session, adopted resolution 47/153 on industrial development cooperation in which, in stressing the importance of international cooperation in supporting efforts at the regional, subregional and national levels in industrial development it, *inter alia*, recommended that UNIDO, in the context of its medium-term plan, strengthen its cooperation with organizations in the public and private sectors, especially in

developing countries, in particular with those organizations working in human resource development, investment and export promotion and technological capacity-building, and called upon it to encourage and support technical cooperation among developing countries in the field of industrialization. The General Assembly also decided to include in the provisional agenda of its forty-ninth session an item entitled "Industrial development cooperation", and requested the Secretary-General to invite the Director-General of UNIDO to report, through the Secretary-General, to the General Assembly at its forty-ninth session on the implementation of resolution 47/153.

The Board will have before it:

- Annual Report of UNIDO, 1993 (IDB.12/2, chap. IV, paras. 26-40)
- Consultations held in 1993 and plan for technical cooperation follow-up activities. Report by the Director-General (IDB.13/15)
- Industrial cooperation and Consultations. Report by the Director-General (IDB.13/16)
- Industrial development cooperation. Report submitted by the Director-General to the United Nations General Assembly (A/49/347)

Item 8. Joint United Nations/UNIDO conference services

The General Conference, in its decision GC.5/Dec.19, urged the Director-General to finalize with the United Nations as soon as possible the arrangements for the transfer of administrative responsibility for conference services from UNIDO to the United Nations Office at Vienna effective 1 January 1995, and authorized him, upon finalization of those arrangements, to implement the necessary adjustments within the net resource allocations of those programmes affected and included in the programme and budgets, 1994-1995. The Director-General was requested to report on the implementation of that decision through the Board to the Conference at its sixth session.

The Board will have before it:

- Joint United Nations/UNIDO conference services. Progress report by the Director-General (GC.6/7-IDB.13/17)

Item 9. Headquarters agreement between UNIDO and the Republic of Austria

In accordance with Article 20.2 of the Constitution, "The Organization shall conclude a headquarters agreement with the Host Government."

The General Conference, in its decision GC.5/Dec.11, having taken note of the information provided by the Director-General (GC.5/24), requested him to submit the agreement with the Republic of Austria concerning the Headquarters of UNIDO to the Board for approval and for reporting thereon to the Conference at its sixth session.

In the following document the Board will be informed of the latest developments:

- Headquarters agreement between UNIDO and the Republic of Austria. Report by the Director-General (IDB.13/26)

Item 10. Administrative matters

(a) Joint Inspection Unit

By decision IDB.1/Dec.22 the Board decided to accept on behalf of UNIDO the Statute of the Joint Inspection Unit (JIU) as of 1 January 1986. In the following document, the Board will have before it information on recent JIU activities of relevance to UNIDO:

- Activities of the Joint Inspection Unit in 1993 and first half of 1994 of relevance to UNIDO. Note by the Secretariat (IDB.13/23)

(b) International Civil Service Commission

By decision IDB.1/Dec.18 the Board decided to accept the International Civil Service Commission (ICSC) statute for UNIDO as of 1 January 1986. In the following document the Board will be informed of any actions taken recently by ICSC which are of relevance to UNIDO:

- Issues related to the United Nations common system and the United Nations pension system. Note by the Secretariat (IDB.13/18)

(c) United Nations Joint Staff Pension Fund

By decision GC.1/Dec.37 the General Conference decided to accept the Regulations of the United Nations Joint Staff Pension Fund and established the UNIDO Staff Pension Committee. In the following document the Board will be informed of any developments related to the subject:

- Issues related to the United Nations common system and the United Nations pension system. Note by the Secretariat (IDB.13/18)

Item 11. Matters related to intergovernmental, non-governmental, governmental and other organizations

Article 19.1 of the Constitution stipulates that the Director-General may, with the approval of the Board and subject to guidelines established by the Conference: (a) enter into agreements establishing appropriate relationships with organizations of the United Nations system other than the United Nations and with other inter-governmental and governmental organizations; (b) establish appropriate relations with non-governmental and other organizations the work of which is related to that of the Organization; and that when establishing such relations with national organizations the Director-General shall consult with the Governments concerned.

Guidelines regarding relations with the organizations mentioned above were established by the Conference in decision GC.1/Dec.41. In accordance with these guidelines, the Director-General shall: (a) present the draft texts of agreements with organizations of the United Nations to the Board for its approval; (b) circulate among the members of the Board information on intergovernmental and governmental organizations that have expressed the wish to enter into agreements with UNIDO and seek the approval of the Board before concluding an appropriate relationship agreement with the organizations concerned; and (c) circulate among the members of the Board information on international and national non-governmental organizations and other organizations

seeking consultative status, following which the Board shall decide whether to accord consultative status to the organizations concerned in accordance with the guidelines established by the Conference.

As of 15 September 1994, the Secretariat had received no requests or applications from the above-mentioned organizations that would require any action by the Board.

Item 12. Preparations for the sixth session of the General Conference

At its fifth session, in decision GC.5/Dec.20, the General Conference decided that its sixth session should be held in Vienna from 4 to 8 December 1995.

In accordance with Article 9.4 (g) of the Constitution, the Board shall prepare the provisional agenda for the Conference. The Board may wish to consider a tentative provisional agenda for the sixth session of the Conference at its current session so as to enable Member States as well as the Secretariat to start work in this respect.

The Board will have before it:

- Preparation of the provisional agenda for the sixth session of the General Conference. Note by the Secretariat (IDB.13/14)

Item 13. Home leave entitlements of staff serving in the UNIDO Secretariat

The inclusion of this item has been proposed by the Permanent Representative of the Philippines to UNIDO in accordance with rule 11 of the rules of procedure of the Board. The explanatory memorandum accompanying the proposal is contained in the following document:

- Home leave entitlements of staff serving in the UNIDO Secretariat. Proposal submitted by the Philippines. Note by the Director-General (IDB.13/25)

Item 14. Provisional agenda and date of the fourteenth session

In accordance with rule 10.2 of the rules of procedure, the Director-General shall submit to the Board at each regular session the provisional agenda for the following regular session.

Following the recommendations of the Board for conduct of business and rationalization of proceedings (IDB.5/Dec.46, annex, para. 4), the Board at its twelfth session established a list of items for consideration when adopting the provisional agenda of its fourteenth session (see decision IDB.12/Dec.14).

The Board also decided to hold its fourteenth session from 19 to 23 June 1995. Subsequently, however, the Secretariat has been informed that the United Nations Committee on the Peaceful Use of Outer Space decided to hold its thirty-eighth session from 12 to 23 June 1995. The Board may therefore wish to reconsider its decision IDB.12/Dec.14 and reschedule its fourteenth session for 26 to 30 June 1995.

The dates of the sessions of the policy-making organs of UNIDO in 1995 are thus as follows:

24-28 April 1995	Programme and Budget Committee - eleventh session
26-30 June 1995 (new proposed date)	Industrial Development Board - fourteenth session
4-8 December 1995	General Conference - sixth session.

The Board will have before it:

- Board decision IDB.12/Dec.14 containing a list of items for the provisional agenda of the fourteenth session.

Item 15. Adoption of the report of the thirteenth session

Item 16. Closure of the thirteenth session